



JOB DESCRIPTION

Job Title: State Region Board of Director
Volunteer Accountability: Executive Committee and Membership

General Information:

There shall be a Board of Directors of the Association consisting of the Chairman, Chairman Elect, Immediate Past Chairman, one member from each Region, and one member from each of the Business Categories enumerated in Article IV, Section 1 (1a) and the possibility of up to three at-large directors.

The Board of Directors of the Association shall constitute the governing body of the Association and shall have the power to determine the policies of the Association; make such rules and regulations as may be necessary to carry out the purposes of the Association; supervise the collection and expenditure of all funds including those funds received for registrations, display booths, and allied activities; and acting by and through its designated officer or representative, shall do each and every act deemed necessary for proper administration of the affairs of the Association.

Terms:

Each shall serve a three-year staggered term and shall be elected by the membership at large of their respective Region by a ballot. Each shall be limited to three consecutive three-year terms. After completing three consecutive three-year terms there must be a one-year break in service before being considered for another term.

Essential Duties:

- Attend (4) four Board meetings per year. **Three of the meetings may be two days in length**, one of the meetings is held outside of Texas. Every effort should be made to participate in the meetings.
- Determine the policies of the Association.
- Make such rules and regulations as may be necessary to carry out the purposes of the Association.
- Supervise the collection and expenditure of all funds including those funds received for registrations, display booths, and allied activities.
- Assure proper administration of the affairs of the Association.
- Communicate to Region membership at local board meetings and region meetings.
- Communicate interests of Region to Board of Directors keeping the best interests of the Association in sight.
- Responsible for the appointment of the Region Treasurer as well as all the responsibilities of the position.
- Assist in identifying future State and Region leadership.

Minimum Qualifications:

To be eligible for election as a State Region Board of Director, an individual must be employed by or own a company that has been a member in good standing of the Association for at least two years immediately preceding their election.

Costs:

TNLA gives Board Members \$100 per meeting to defray hotel costs, as well as reimbursement for travel to and from all meetings. (Mileage -\$0.30 per mile or airfare, whichever is cheaper). Additional costs for participating in the meetings are the responsibility of the Board Member.